

FamilySearch Photoduplication Requests: Skip ordering the film and still get the image

Photoduplication is a free service provided to FamilySearch patrons who know *exactly* what they need (page number, certificate number, name, date, item number, etc.) from a specific microfilm, microfiche or book in the FamilySearch Library, but who do not have direct access to the film, fiche or book.

There is no cost to FamilySearch patrons for the service, but requests are limited by both common courtesy and copyright law:

- Up to five items per request
- Up to 10 pages of a book¹

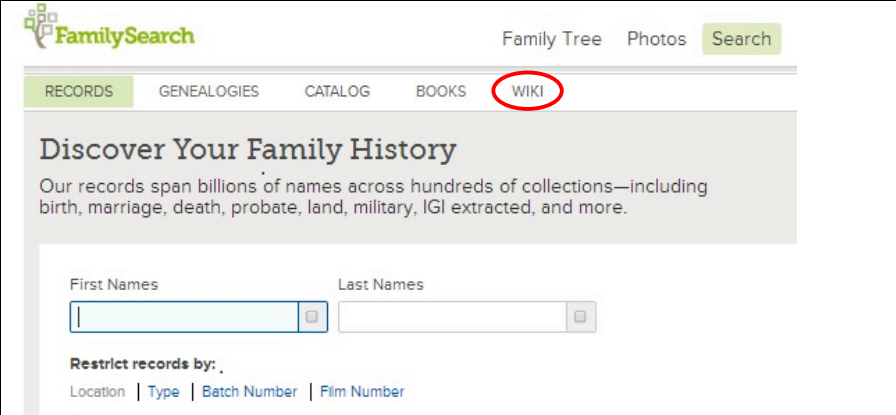

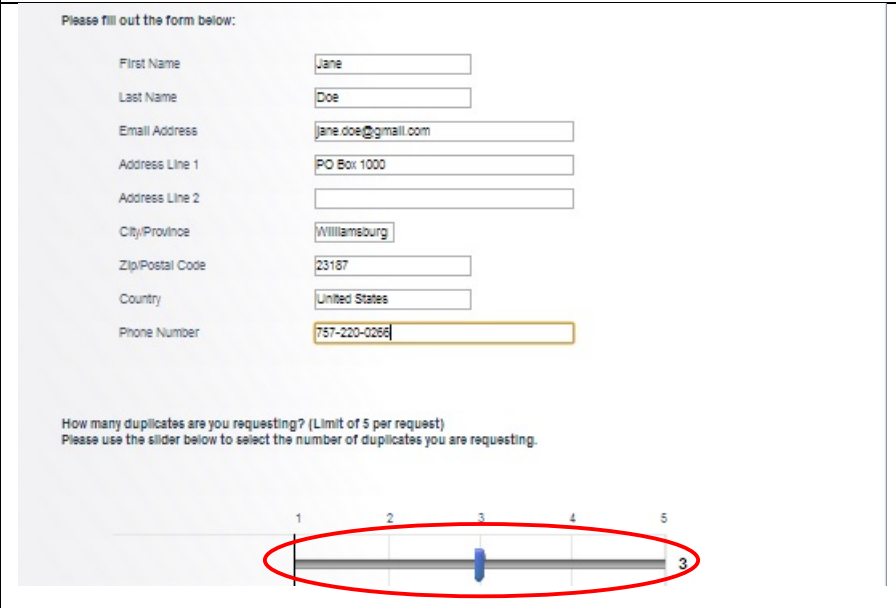
Photoduplication requests are filled by volunteers you will never meet and cannot ever repay. Consider volunteering for FamilySearch Indexing to “give back” to this generous community!


Individual images associated with indexed collections at FamilySearch.org that display “No image available” can be requested via Photoduplication Request. Note names, places, dates, etc. – you’ll need them when you fill out the request form.

The screenshot shows the FamilySearch.org interface. At the top, there's a navigation bar with 'Family Tree', 'Photos', and 'Search'. Below that, a 'Back to Search Results' link and 'Copy'/'Print' icons are visible. The main heading is 'Robert Howe in entry for Margaret, "Ireland Births and Baptisms, 1620-1881"'. The record details include: Name: Margaret, Gender: Female, Christening Date: 119, AUGHNACLOY, TYR, IRE., Birth Date: 14 Jul 1870, Birthplace: Aughnacloy, Tyr, Ire., Death Date: (blank), Name Note: (blank), Race: (blank), Father's Name: Robert Howe, Father's Birthplace: (blank), Father's Age: (blank), Mother's Name: Elizabeth Matson, Mother's Birthplace: (blank), Mother's Age: (blank), Indexing Project (Batch) Number: C70142-4, System Origin: Ireland-VR, GS Film number: 101212 (circled in red), and Reference ID: 2422W42. On the right, there's a 'Sources' section with buttons for 'Attach to Family Tree', 'Add to My Source Box', 'Go to My Source Box', and 'Share'. Below the sources, a placeholder image shows 'No image available' (circled in red). An arrow points from the circled 'GS Film number: 101212' to the 'No image available' placeholder.

¹ For materials still under copyright, Photoduplication can only provide up to 10 pages or 10% of the book, whichever is *less*.

Requesting Images from a Microfilm or Fiche

	<ol style="list-style-type: none">1. To find the link to the Photoduplication Request form, go to FamilySearch.org and click on Search, and then Wiki.
	<ol style="list-style-type: none">2. Type "photodup" (without quotes) into the "Search by place or topic" box. Notice that the system prompts you with search results as you type, narrowing the possible article titles.3. Select the article "Photoduplication Services".4. Click on the link for Photoduplication Request Form. (Or bookmark the URL.)
	<ol style="list-style-type: none">5. Complete the contact information requested, and click on the slider bar to specify the number of requests you are making. Then click on [Next]. <p><i>Even if you are making only one request, you must click on the slider bar to activate the request.</i></p> <p>NOTE: Make sure you have entered your email address accurately, because this is how you will receive your images.</p>



Request 1
Microfilm/Microfiche to be duplicated

Family History Library microfilm/microfiche number:

Item Number/Call Number:

Name of Individual:

Title of record or book and name of parents, spouse, grantor, grantee author and so on:

Event Type:
 B = Birth
 M = Marriage
 D = Death
 Bu = Burial
 C = Christening

Complete event date (if applicable):

Complete event place (if applicable):

Parish and volume number:

Registration, page number or item number:

6. Using the information from the Index entry, fill in the request.

The index information does not have to come from FamilySearch.org. You can use an index from another web site or publication. You must have sufficient information to clearly identify the specific image you need from the film or fiche.

In many instances, you can use the Copy ([Ctrl]-[C]) and Paste [Ctrl]-[V]) functions in your browser to quickly and accurately complete the request.

Initial Report Last Modified: 09/19/2013

1. Please fill out the form below:

First Name	Last Name	Email Address	Address Line 1	Address Line 2	City/Province	Zip/Postal Code	Country	Phone Number
Lise	Embley	lise.embley@gmail.com	PO Box 1314		Williamsburg, VA	23167	United States	757-903-5706

2. How many duplicates are you requesting? (Limit of 5 per request) Please use the slider below to select the number of duplicates you are requesting.

#	Answer	Min Value	Max Value	Average Value	Standard Deviation	Responses
1		1.00	1.00	1.00	0.00	1

3. Request 1 Microfilm/Microfiche to be duplicated

Family History Library microfilm/microfiche number	Item Number/Call Number	Name of Individual	Title of record or book and name of parents, spouse, grantor, grantee author and so on	Event Type: B = Birth M = Marriage D = Death Bu = Burial C = Christening	Complete event date (if applicable)	Complete event place (if applicable)	Parish and volume number	Registration, page number or item number
101212		Margaret Howe	Robert Howe/Elizabeth Matson - Ireland Births and Baptisms	B	14 Jul 1870	Aughnacloy, Tyr, Ire.		2-K2NV42

7. Click on **[Next]** to go to the next request until you have completed the total number of requests that you selected with the slider bar.

When you click **[Next]** after the last item request is completed, the system provides a report showing what you have requested.

Requesting Pages from a Book

Before requesting pages from a book, ensure that the book is not available digitally, or in hardcopy at a local library. Books in the Family History Library Catalog that have been digitized have a red link in the "Notes" section of the catalog entry.

The screenshot shows the Family History Library Catalog entry for the book "History of Williamson County, Illinois : from the earliest times, down to the present, 1876, with an accurate account of the secession movement ... also, a complete history of its 'bloody vendetta,' including all its recondite". The entry includes fields for Statement of Responsibility, Authors, Format, Language, Publication, and Edition. A red circle highlights the "Notes" section, which contains the text: "To view a digital version of this item click [here](#)."

Other sites to check for digitized books include books.google.com and Internet Archive (Archive.org, not Archives.com).

Some books in the Family History Library Catalog may also be available to you in a local public library. To see if the book is available nearby, search for the book by title at OCLC/WorldCat. Use your browser's Copy and Paste function to copy the first few words of the title of the book as listed in the Family History Library Catalog.

The screenshot shows the OCLC/WorldCat search results for the book "The vestry book and register of St. Peter's parish, New Kent and James City counties, Virginia, 1684-1786". The entry includes fields for Author, Publisher, Edition/Format, Database, Rating, and Subjects. A red circle highlights the "Nearby libraries" section, which lists the following libraries:

Library	Held formats	Distance	Library info
1. Williamsburg Regional Library Williamsburg, VA 23188 United States	Book	4 miles MAP IT	Ask a librarian Add to favorites